



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 12, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

18 March 12, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**ACCEPT FISCAL YEAR 2012 EMERGENCY MANAGEMENT
PERFORMANCE GRANT FUNDS
APPROVE APPROPRIATION ADJUSTMENT
(ALL DISTRICTS)
(4 VOTES)**

SUBJECT

Board approval is requested to accept the County's allocation of the 2012 Emergency Management Performance Grant and approve appropriation adjustments to allocate the enhanced level of funding. This grant is fully funded by the Department of Homeland Security and distributed by the California Emergency Management Agency. The Emergency Management Performance Grant is used to support comprehensive emergency management activities at the local levels and to encourage the improvement of preparedness, response, recovery, and mitigation capabilities for all hazards and disasters.

IT IS RECOMMENDED THAT THE BOARD:

1. Accept \$2,121,650 in funding for the Fiscal Year 2012 Emergency Management Performance Grant as distributed through the California Emergency Management Agency;
2. Adopt the attached Governing Body Resolution which authorizes the Chief Executive Officer, or his designee, to apply for, sign, and execute Emergency Management Performance Grant awards and all future amendments, modifications, extensions, and augmentations as necessary for the Emergency Management Performance Grant funds;
3. Approve the Appropriation Adjustment in the amount of \$819,000 for Services and Supplies to appropriately allocate the enhanced level of funding under the grant;

4. Delegate authority to the Chief Executive Officer, or his designee, to enter into subrecipient agreements with Disaster Management Area Coordinators providing for use and re-allocation of these funds and to execute all future applications, amendments, modifications, extensions, and augmentations relative to the subrecipient agreements as necessary.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Homeland Security, through the California Emergency Management Agency (Cal EMA) has approved grant funding for State and national homeland security efforts. This grant funding is provided to support comprehensive emergency management at local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. These grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; and provide guidance and support for enhancing primary and alternate Emergency Operations Centers to increase regional readiness and increase opportunities for professional training of emergency management personnel.

Following approval by your Board and the signing of subrecipient agreements with Disaster Management Area Coordinators (DMACs), the grant funds will be made available at the local levels.

The Board has authorized the Chief Executive Officer to administer this grant on behalf of the Los Angeles County Operational Area. The Board is requested to approve the attached Governing Body Resolution which provides a list of Chief Executive Office (CEO) personnel authorized to sign grant documents for the Emergency Management Performance Grant (EMPG). The Chief Executive Officer will also be authorized to submit other grant documents including, but not limited to, amendments, modifications, extensions, reimbursement requests, and future applications.

Implementation of Strategic Plan Goals

Access to this grant funding addresses the following County Strategic Plan Goals: Goal 1 - Operational Effectiveness: Maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services; and Goal 3 – Integrated Services Delivery: Maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

FISCAL IMPACT/FINANCING

The 2012 EMPG award is \$2,121,650. Of this amount, \$1,303,000 has been included in the CEO, Office of Emergency Management's (OEM) Fiscal Year 2012-13 budget. The attached budget adjustment for \$819,000 is necessary to increase OEM's spending authority and to recognize the additional grant funding. This program is fully funded by the Department of Homeland Security and distributed by Cal EMA. The 2012 EMPG has a 50 percent matching fund requirement which the County will satisfy through in-kind personnel services.

Of the total grant award, the Disaster Management Areas will receive \$1,400,289 and \$721,361 will be retained by OEM to support emergency preparedness and response activities.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Cal EMA has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under this grant.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This grant will assist the County and DMACs to plan and better prepare for all hazards and disasters. Emergency planning is a critical responsibility of local governments.

CONCLUSION

Upon execution by the Board, please send a copy of the adopted Board letter and three originals of the signed Governing Body Resolution to OEM for processing.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka for".

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GAM:SW
RW:SL:AP:ap

Enclosures

c: Executive Officer, Board of Supervisors
County Counsel

Grants Manual-Appendix 1

Los Angeles County Chief Administrative Office **Grant Management Statement for Grants \$100,000 or More**

Department: Los Angeles County Chief Executive Office – Office of Emergency Management																							
Grant Project Title and Description: FY12 Emergency Management Performance Grant																							
Funding Agency FEMA – Cal EMA	Program (Fed. Grant #/State Bill or Code #) Fed. Grant #2012-0027, Cal EMA #037-00000	Grant Acceptance Deadline June 30, 2013																					
Total Amount of Grant Funding: \$2,121,650		County Match: \$2,121,650 (in-kind)																					
Grant Period: July 1, 2012 – June 30, 2013	Begin Date: 07/01/2012	End Date: 06/30/2013																					
Number of Personnel Hired Under This Grant: 0	Full Time: N/A	Part Time: N/A																					
<p align="center"><u>Obligations Imposed on the County When the Grant Expires</u></p> <table border="1"> <tr> <td>Will all personnel hired for this program be informed this is a grant-funded program?</td> <td>Yes__</td> <td>No_ X</td> </tr> <tr> <td>Will all personnel hired for this program be placed on temporary ("N") items?</td> <td>Yes__</td> <td>No_ X</td> </tr> <tr> <td>Is the County obligated to continue this program after the grant expires?</td> <td>Yes__</td> <td>No_ X</td> </tr> <tr> <td>If the County is not obligated to continue this program after the grant expires, the Department will:</td> <td></td> <td></td> </tr> <tr> <td>a.) Absorb the program cost without reducing other services</td> <td>Yes_ X</td> <td>No_</td> </tr> <tr> <td>b.) Identify other revenue sources (describe below)</td> <td>Yes_</td> <td>No_ X</td> </tr> <tr> <td>c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.</td> <td>Yes__</td> <td>No_ X</td> </tr> </table>			Will all personnel hired for this program be informed this is a grant-funded program?	Yes__	No_ X	Will all personnel hired for this program be placed on temporary ("N") items?	Yes__	No_ X	Is the County obligated to continue this program after the grant expires?	Yes__	No_ X	If the County is not obligated to continue this program after the grant expires, the Department will:			a.) Absorb the program cost without reducing other services	Yes_ X	No_	b.) Identify other revenue sources (describe below)	Yes_	No_ X	c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes__	No_ X
Will all personnel hired for this program be informed this is a grant-funded program?	Yes__	No_ X																					
Will all personnel hired for this program be placed on temporary ("N") items?	Yes__	No_ X																					
Is the County obligated to continue this program after the grant expires?	Yes__	No_ X																					
If the County is not obligated to continue this program after the grant expires, the Department will:																							
a.) Absorb the program cost without reducing other services	Yes_ X	No_																					
b.) Identify other revenue sources (describe below)	Yes_	No_ X																					
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes__	No_ X																					
Impact of additional personnel on existing space: This is an annual grant that is awarded to the county in which the funds are used to provide comprehensive emergency management at local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. These grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; and provide guidance and support for enhancing primary and alternate Emergency Operations Centers to increase regional readiness and increase opportunities for professional training of emergency management personnel.																							
Other requirements not mentioned above: N/A																							

Department Head Signature_____ Date:_____

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE _____ Board of Supervisors
(Governing Body)

OF THE _____ County of Los Angeles _____ THAT
(Name of Applicant)

, Chief Executive Office _____ OR
(Name or Title of Authorized Agent)

Chief Deputy, Chief Executive Office _____ OR
(Name or Title of Authorized Agent)

Senior Assistant, Chief Executive Office _____ OR
(Name or Title of Authorized Agent)

Chief Program Specialist, Chief Executive Office _____ ,
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.

Passed and approved this _____ 12th _____ day of March _____, 20 13

Certification

I, _____ Mark Ridley-Thomas _____, duly appointed and
(Name)

Chairman _____ of the Los Angeles County Board of Supervisors
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Supervisors _____ of the County of Los Angeles _____ on the
(Governing body) (Name of Applicant)

_____ 12th _____ day of March _____, 20 13

Chairman, Board of Supervisors

(Official Position)

Mark Ridley-Thomas

(Signature)

March 12, 2013

(Date)



ATTEST: SACHI A. HAMAI
EXECUTIVE OFFICER
CLERK OF THE BOARD OF SUPERVISORS

By *Sachelle Smitherman* Deputy

INSTRUCTION SHEET FOR THE GOVERNING BODY RESOLUTION

Purpose The purpose of the Governing Body Resolution is to appoint individuals to act on behalf of the governing body and the OA.

Authorized Agent(s) The Governing Body Resolution allows for the appointment of individuals or positions. **For each person or position appointed by the governing body, submit the following information, with the resolution, to Cal EMA on the applicant's letterhead:**

- | | |
|--|---|
| <input type="checkbox"/> Jurisdiction | <input type="checkbox"/> Telephone |
| <input type="checkbox"/> Grant Program | <input type="checkbox"/> Fax # |
| <input type="checkbox"/> Name | <input type="checkbox"/> Cell Phone # |
| <input type="checkbox"/> Title | <input type="checkbox"/> E-Mail Address |
| <input type="checkbox"/> Address | |
| <input type="checkbox"/> City | |
| <input type="checkbox"/> Zip Code | |
-

Authorized Agent Changes

- If the Governing Body Resolution identified Authorized Agents by position and/or title, changes can be made by submitting new Authorized Agent information to Cal EMA, as indicated above.
- If the Governing Body Resolution identified Authorized Agents by name, a new Resolution is needed when any changes are made. The information list above must also be submitted with the new Resolution.

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

March 12, 2013

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-13

4 - VOTES

SOURCES

Emergency Preparedness and Response
A01-OE-90-9031-12600
Federal Grants - \$819,000
Increase Revenue

USES

Emergency Preparedness and Response
A01-OE-2000-12600
Services and Supplies - \$819,000
Increase Appropriations

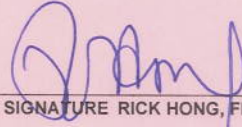
SOURCES TOTAL: \$ 819,000

USES TOTAL: \$ 819,000

JUSTIFICATION

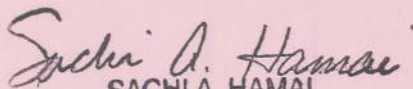
Appropriation Adjustment is necessary to accept additional funding for the 2012 Emergency Management Performance Grant (initial funding was already budgeted for FY 2012-2013). This adjustment will recognize \$818,650 in grant funds awarded by the Department of Homeland Security through the State's California Emergency Management Agency. This grant will fund personnel costs to mitigate, respond to, and recover from emergencies and disasters, whether natural or man-made

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES


AUTHORIZED SIGNATURE RICK HONG, FISCAL OFFICER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED) (100)

18 MAR 12 2013


SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY 

B.A. NO. 163

Feb 26 20 13

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY 

2/27 20 13